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**SOUTH AFRICAN QUALIFICATIONS AUTHORITY
REGISTERED UNIT STANDARD:**

Collect information for journalistic use

SAQA US ID	UNIT STANDARD TITLE			
117546	Collect information for journalistic use			
ORIGINATOR				
SGB Journalism				
PRIMARY OR DELEGATED QUALITY ASSURANCE FUNCTIONARY				
-				
FIELD			SUBFIELD	
Field 04 - Communication Studies and Language			Media Studies	
ABET BAND	UNIT STANDARD TYPE	PRE-2009 NQF LEVEL	NQF LEVEL	CREDITS
Undefined	Regular	Level 5	Level TBA: Pre-2009 was L5	6
REGISTRATION STATUS		REGISTRATION START DATE	REGISTRATION END DATE	SAQA DECISION NUMBER
Reregistered		2018-07-01	2023-06-30	SAQA 06120/18
LAST DATE FOR ENROLMENT		LAST DATE FOR ACHIEVEMENT		
2024-06-30		2027-06-30		

In all of the tables in this document, both the pre-2009 NQF Level and the NQF Level is shown. In the text (purpose statements, qualification rules, etc), any references to NQF Levels are to the pre-2009 levels unless specifically stated otherwise.

This unit standard does not replace any other unit standard and is not replaced by any other unit standard.

PURPOSE OF THE UNIT STANDARD

This unit standard requires learners to be able to find information using appropriate methodologies. Learners credited against this unit standard are able to apply the competence attained as reporting assistants, fact-checkers, reporters, writers, sub-editors and editors. Credited learners are capable of:

- Selecting appropriate information collection methodologies
- Gathering information from relevant existing sources
- Selecting information that is relevant for information collection purpose and objectives

- Delivering researched information according to given requirements

LEARNING ASSUMED TO BE IN PLACE AND RECOGNITION OF PRIOR LEARNING

The credits assigned to this unit standard is based on the assumption that the following competencies have already been attained:

- Engage in sustained oral communication and evaluate spoken texts (NQF Level 4)
- Read, analyse and respond to a variety of texts (NQF Level 4)
- Write for a wide variety of texts (NQF Level 4)
- Demonstrate the ability to use electronic mail software to send and receive messages (Unit standard ID No 7571)
- Demonstrate knowledge of and produce word processing documents using basic functions (Unit standard ID No 7568)
- Demonstrate ability to use the World Wide Web (Unit standard ID No 7573)

UNIT STANDARD RANGE

This unit standard requires learners to use new and existing sources for research, and includes the use of electronic sources. Learners can gather the information for various purposes, including information for inclusion on web sites.

Specific Outcomes and Assessment Criteria:

SPECIFIC OUTCOME 1

Select appropriate research methodologies.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Methodologies selected are appropriate for specific areas, topics and available resources

ASSESSMENT CRITERION 2

Selected methodologies are relevant for the purpose of information collection

ASSESSMENT CRITERION 3

Agreed ethical principles are adhered to

ASSESSMENT CRITERION 4

Agreed given processes and codes are adhered to

SPECIFIC OUTCOME 2

Gather information from relevant sources.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Evaluation of all available sources is justified in terms of their ability to produce relevant information

ASSESSMENT CRITERION 2

Agreed ethical principles are adhered to

ASSESSMENT CRITERION 3

Information gathered is relevant for the purpose of the research

ASSESSMENT CRITERION 4

Records of sources utilised and information and material obtained are accurate, complete and meets specified requirements

SPECIFIC OUTCOME 3

Select information that is relevant for information collection purpose and objectives.

ASSESSMENT CRITERIA**ASSESSMENT CRITERION 1**

Given procedures for verification are adhered to

ASSESSMENT CRITERION 2

Second sources used are relevant for verification purposes

ASSESSMENT CRITERION 3

Verification meets requirements of available resources

ASSESSMENT CRITERION 4

Verification failures are addressed in a way that meets given requirements

ASSESSMENT CRITERION 5

Evaluation of information for selection is against identified criteria

ASSESSMENT CRITERION 6

Information selected is appropriate for specific areas, topics and available resources

ASSESSMENT CRITERION 7

Selected information is relevant for the purpose of information collection

ASSESSMENT CRITERION 8

Agreed ethical principles are adhered to

ASSESSMENT CRITERION 9

Agreed given processes and codes are adhered to

SPECIFIC OUTCOME 4

Deliver researched information according to given requirements.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Potential legal and ethical issues relating to information collection and delivery are accurately identified

ASSESSMENT CRITERION 2

Information delivery meets specified structure, format and content requirements

ASSESSMENT CRITERION 3

Information delivery meets agreed time requirements

UNIT STANDARD ACCREDITATION AND MODERATION OPTIONS

- Assessment of learner achievements takes place at providers accredited by a relevant ETQA (RSA, 1998b) for the provision of programs that result in the outcomes specified for this unit standard.
- Anyone assessing a learner against this unit standard must be registered as an assessor with a relevant ETQA.
- Any institution offering learning that will enable achievement of this unit standard must be accredited as a provider with a relevant ETQA.
- The relevant ETQA according to the moderation guidelines and the agreed ETQA procedures will oversee moderation of assessment and is responsible for moderation of learner achievements of learners who meet the requirements of this unit standard.

UNIT STANDARD ESSENTIAL EMBEDDED KNOWLEDGE

Credited learners understand and can explain:

- Information collection methodologies used in the profession itself
- Information collection methodologies used in specific contexts
- Available resources and sources in specific contexts
- Procedures for verification in specific contexts

UNIT STANDARD DEVELOPMENTAL OUTCOME

N/A

UNIT STANDARD LINKAGES

N/A

Critical Cross-field Outcomes (CCFO):

UNIT STANDARD CCFO IDENTIFYING

Identify and solve problems where responses to problems show that such critical and creative thinking has been used to make responsible decisions when addressing verification failures.

UNIT STANDARD CCFO WORKING

Work effectively with others as a member of a team, group, organisation or community by adhering to agreed given processes and codes and verification procedures.

UNIT STANDARD CCFO ORGANISING

Organise and manage oneself and one's activities responsibly and effectively to adhere to ethical principles.

UNIT STANDARD CCFO COLLECTING

Collect, analyse, organise and critically evaluate information against identified criteria, to select information that is appropriate for specific areas, topics and available resources. And relevant for the purpose of information collection.

UNIT STANDARD CCFO COMMUNICATING

Communicate effectively using visual, mathematic and language skills in the modes of oral and written presentation to deliver information gathered in specified structures and formats.

UNIT STANDARD CCFO SCIENCE

Use science and technology effectively and critically, showing responsibility towards the environment and health of others to access sources of information.

UNIT STANDARD CCFO DEMONSTRATING

Demonstrate an understanding of the world as a set of related systems by recognising that problem-solving contexts do not exist in isolation when selecting methodologies that are relevant for the purpose of information collection.

UNIT STANDARD ASSESSOR CRITERIA

Assessors should keep the following principles in mind when designing and conducting assessments against this unit standard:

- Focus the assessment activities on gathering evidence in terms of the main outcome expressed in the title to ensure assessment is integrated rather than fragmented. Remember we want to declare the person competent in terms of the title. Where assessment at title level is unmanageable, then focus assessment around each specific outcome, or groups of specific outcomes.
- Make sure evidence is gathered across the entire range, wherever it applies. Assessment activities should be as close to the real performance as possible, and where simulations or role-plays are used, there should be supporting evidence to show the learner is able to perform in the real situation.
- Do not focus the assessment activities on each assessment criterion. Rather make sure the assessment activities focus on outcomes and are sufficient to enable evidence to be gathered around all the assessment criteria.
- The assessment criteria provide the specifications against which assessment judgements should be made. In most cases, knowledge can be inferred from the quality of the performances, but in other cases, knowledge and understanding will have to be tested through questioning techniques. Where this is required, there will be assessment criteria to specify the standard required.
- The task of the assessor is to gather sufficient evidence, of the prescribed type and quality, as specified in this unit standard, that the learner can achieve the outcomes again and again and again. This means assessors will have to judge how many repeat performances are required before they believe the performance is reproducible.
- All assessments should be conducted in line with the following well documented principles of assessment: appropriateness, fairness, manageability, integration into work or learning, validity, direct, authentic, sufficient, systematic, open and consistent

REREGISTRATION HISTORY

As per the SAQA Board decision/s at that time, this unit standard was Reregistered in 2012; 2015.

UNIT STANDARD NOTES

N/A

QUALIFICATIONS UTILISING THIS UNIT STANDARD:

	ID	QUALIFICATION TITLE	PRE-2009 NQF LEVEL	NQF LEVEL	STATUS	END DATE	PRIMARY OR DELEGATED QA FUNCTIONARY
Core	50583	National Certificate: Public Service Communication	Level 5	Level TBA: Pre-2009 was L5	Reregistered	2023-06-30	PSETA
Fundamental	58978	National Certificate: Journalism	Level 5	Level TBA: Pre-2009 was L5	Reregistered	2023-06-30	MICTS
Fundamental	49123	National Certificate: Journalism	Level 5	Level TBA: Pre-2009 was L5	Passed the End Date - Status was "Registered"	2007-10-18	Was MICTS until Last Date for Achievement
Fundamental	62069	National Certificate: Radio Production	Level 5	Level TBA: Pre-2009 was L5	Reregistered	2023-06-30	MICTS
Elective	58394	National Certificate: Film and Television Production	Level 5	Level TBA: Pre-2009 was L5	Reregistered	2023-06-30	MICTS

PROVIDERS CURRENTLY ACCREDITED TO OFFER THIS UNIT STANDARD:

This information shows the current accreditations (i.e. those not past their accreditation end dates), and is the most complete record available to SAQA as of today. Some Primary or Delegated Quality Assurance Functionaries have a lag in their recording systems for provider accreditation, in turn leading to a lag in notifying SAQA of all the providers that they have accredited to offer qualifications and unit standards, as well as any extensions to accreditation end dates. The relevant Primary or Delegated Quality Assurance Functionary should be notified if a record appears to be missing from here.

1. Artshub Institute (Pty) Ltd
2. ATTI Nelspruit Pty Ltd
3. Big Fish School of Digital Filmmaking (Pty) Ltd
4. Davest Trading 36 Pty Ltd
5. Falcon Business Institute (Pty) Ltd
6. FILM Mentorship & Training
7. Footprint Media academy Pty ltd
8. Jeppe College of Commerce and Computer Studies
9. NEMISA
10. South African Film Institute

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